

Roja Muthiah Research Library Trust

**ANNUAL REPORT
2010-2011**

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ROJA MUTHIAH
RESEARCH LIBRARY TRUST

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Main Objectives of the Trust

The Roja Muthiah Research Library Trust exists to:

- undertake and enable development of research libraries and archives relating to south Indian studies in order to serve the needs of scholars;
- preserve and conserve documents of value for research;
- gather and generate knowledge about libraries and archives;
- disseminate that knowledge;
- train librarians and archivists;
- engage in international collaborative efforts for the betterment of services to readers; and
- engage in research in the areas of humanities and social sciences.

The Roja Muthiah Research Library Trust's principle current objectives are maintenance and development of the Roja Muthiah Research Library and affiliated bodies such as the Indus Research Centre.

We acknowledge with gratitude the support of

Mr. Durai Arasu, Chennai

Endangered Archives Programme, British Library, UK

Mr. G. Dhananjayan, UTV Motion Pictures, Chennai

Mr. Omar Khan, Harappa.com

Hon. Chief Minister, Government of Tamilnadu

Hon. Minister for School Education, Government of Tamilnadu

India Foundation for the Arts, Bangalore

Dr. Iravatham Mahadevan, Chennai

Mrs. K. Kanimozhi, Member of Parliament

Madras Christian College Archives, Chennai

Dr. N. Mahalingam, Chairman, Sakthi Group of Companies

Mrs. Mina Swaminathan, MSSRF, Chennai

Prof. M.S. Swaminathan, Chairman, MSSRF, Chennai

Tata Institute of Fundamental Research, Mumbai

Mr. Thottatharani, Art Director, Chennai

The University of Chicago, USA

Center for Research Libraries, USA

Ms. Mary Rader, University of Madison-Wisconsin, USA

Prof. V. Arasu, Prof. and Head, Dept. of Tamil Literature, Uni. of Madras

Mr. N. Avadaiappan, Chennai

Mrs. Dennis Hudson, USA

And all the donors who have generously supported the library

Annual Report Narrative

The Roja Muthiah Research Library with nearly three hundred thousand paper based items, four hundred thousand images on microfilm reels, gramophone records, and organized information for these items all related to south Indian studies, more specifically Tamil studies, have finally found a permanent home. The Government of Tamilnadu has considered RMRLT's request and provided the building on lease for thirty years. It was a period of marathon meetings with several people and several individuals were instrumental in making this possible. Thanks to all of them for saving this Tamil Heritage collection. Dr. Iravatham Mahadevan, a visionary, will be remembered by RMRL for ever for his recommendations to save this collection. All the other names have been acknowledged separately in this report as there is a long list. In fact no stone was left unturned to realize this dream. I would like to extend my sincere thanks and express my gratitude to all these souls who entertained us with a smile and kept their promises. This will make all heritage enthusiasts and users of the library happy. This story is worth recording but I shall not use this space for this purpose. RMRL can now focus on development of the library. However there is another challenge, namely, expansion of the library building for which we need the support of both the State and Central Governments.

Preservation being one of the major focuses, the library has completed a major project under the Endangered Archives Project programme, thus capturing more than two lakh pages. Material related to Dravidian movement, Bhakti literature like Christian, Islam, Saiva and Vaishnava literature were taken under this preservation programme. RMRL has been microfilming and digitizing material so far and has made a paradigm shift in moving to direct digitization using state of the art scanners. RMRL will continue to ensure international standards and practices.

Documentation remains the back bone of the entire programme. Through documentation services many more unique items have been identified and catalogued and have made the information accessible to scholars. Reference service has seen more scholars using the library. On invitation, a major exhibition on Indus civilization was curated for the Government of Tamilnadu as part of the World Tamil Conference. More than a lakh visitors enjoyed the exhibition. In addition to this the exhibition was taken to a few schools.

The Library through its lecture series has attracted very important scholars like Prof. Romila Thapar, Prof. RM. Pitchappan, Prof. Asko Parpola. RMRL has set up the Gift Siromoney Endowment Lecture series from donations received from different people. The Indus Research Centre received a grant from the Central Institute of Classical Tamil to carry out a seminar, publication and organize a course for approaching the Indus Script. This has put RMRL on the map of educational institutions. The India Foundation for the Arts provided a grant to organize a seminar on the question of the future of early Tamil cinema. In addition to AK Ramanujan, Robert Hardgrave, the Rudolphs, Milton Singer's collections, the Dennis Hudson collection has been added to RMRL which is on its way. Collaborations with institutions such as Madan Puraskar Pustakalaya is getting more productive, especially in the area of software development for libraries. With seminars, lectures, exhibitions, documentation, preservation and providing library access, and the essential collaborations, the library had a productive year.

G. Sundar
Executive Trustee
August 2011

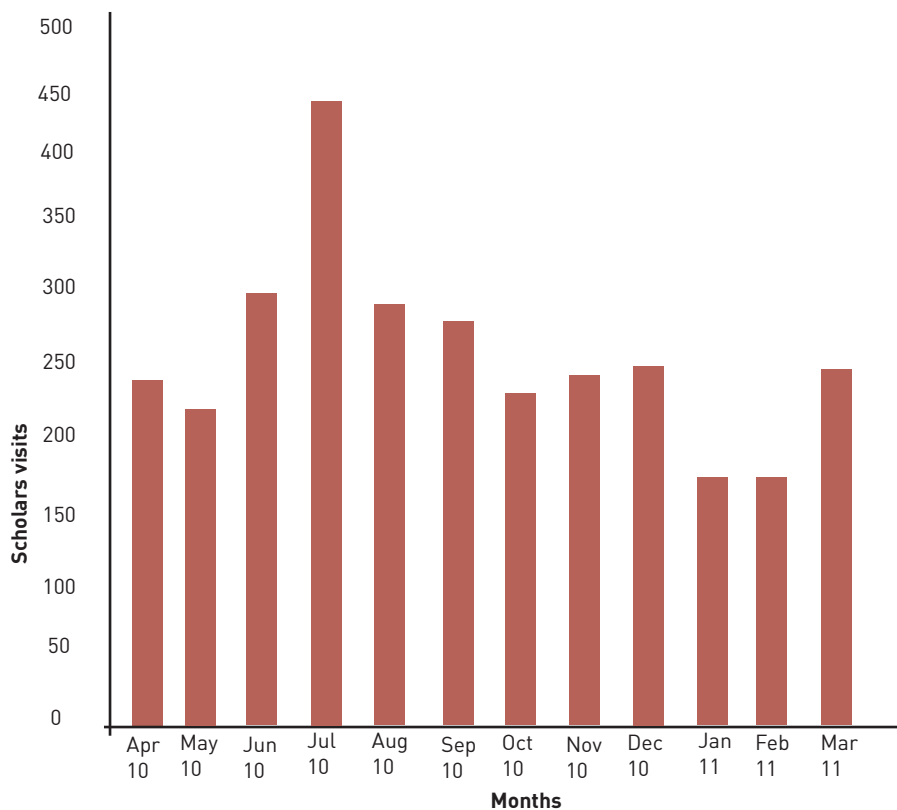
Reference Services and Acquisitions

This year 928 scholars have visited RMRL for research work. The total visits come to 3179 times. As in the past, M.Phil, Ph.D scholars, writers, freelance researchers and journalists have used the collection. 15262 books and 13606 periodicals have been put to use multiple times. RMRL has been microfilming a number of titles which were taken on loan from other libraries in Tamilnadu under the Endangered Archives Project of the British Library. So a lot of materials that have been microfilmed are also being utilized by scholars. This is the first time requests for use of microfilm on a large scale have been recorded. 10747 images have been scanned for reference services. The Journal of Tamil studies has been indexed and the database has been opened up for the scholars. Several books and theses have been brought out using the RMRL collection. Mr. G. Dhananjayan of Moser Baer (now with UTV) helped to acquire a large number of films on DVDs from production companies and distributors. The Library now has a corpus of Tamil films for researchers to study. Dr. K. Bharathi donated the late Chudamani's collection to the Library. This is yet another important addition from a gender perspective.

It was decided that the library will be open on all Saturdays. This has proved to be a good decision as more users have been visiting on Saturdays.

Acquisitions	2009-10	2010-11	Total (as on 2011)
Books	4,311	3446	93923
Periodicals (issues)	3,739	5963	111714
Ephemera	4,805	1368	18510
Cassettes (Audio / Video)	57	0	333
Sound recordings	83	739	2146
CDs / DVDs (Audio / Video)	471	773	1379
Audio Spools	17	1	18

Scholars visits to RMRL in 2010-2011 : An overview



Donors List

Individuals

Mr. V. Annamalai (Late)
Mr. P. Arachezhilan
Ms. R. Chudamani (Late)
Mr. Gopala Krishna Gandhi, IAS
Dr. Iravatham Mahadevan
Ms. S. Janaki
Dr. M. A. Kalam
Mr. S. Kannan
Mr. R. Karthik
Mr. V. Kumar
Mr. Pe. Su. Mani
Mrs. Mina Swaminathan
Mr. S. Muthiah
Mr. K. R. A. Narasaiah
Mr. M. Nithyanandan
Mr. R. Prakash
Mr. A. R. Ragunathan
Mr. S. Ramakrishnan

Mr. C. G. Rishikesh
Mr. Pa. Saravanan
Mr. M. S. Sastry
Mr. Sembai Xavier
Mr. L. Srinivasan
Mr. N. R. Srinivasan
Mr. Subramaniam, IAS
Mr. C. Subramaniam
Mr. S. V. Subramaniam
Mr. G. Sundar
Mr. Swathanthira Kumar
Mr. Valampuri Somanathan (Late)
Dr. Vasanthi
Mr. Viduthalai Rajendran
Ms. Vimala Singaram
Dr. Vincent Kumaradoss
Mr. Yogeshwaran

Institutions & Publishers

Kanthalagam, Chennai
Kilakku Pathippakam, Chennai
Sruti, Chennai
The Christian Literature Society, Chennai

* This list provides the names of donors who have donated more than 10 times of print or audio records

Documentation

RMRL and WorldCat

During this year 8207 records were contributed to WorldCat under the South Asia Union Catalogue Project. This includes catalogue records in Tamil, English and Kannada. Of these 6375 are Kannada records. Currently WorldCat has 83,486 records in Tamil language. This is next highest compared to Hindi (100637 records). RMRL has been a major contributor to the WorldCat for Tamil imprints. In addition to original cataloguing RMRL has also upgraded the WorldCat master records. To this extent 1169 records have been improved with parallel fields (Tamil and Roman script). RMRL has been actively participating in the Expert Community Experiment project of OCLC by improving and upgrading the WorldCat master records.

The Director of RMRL visited University of Wisconsin – Madison Library in 2009. During this visit it was decided along with colleagues in the US to catalogue Tamil books found in their collection. As part of this, in 2010, nearly 1752 book title pages were sent to RMRL for cataloguing. It was found that 86% of them were unique and not found in any other major collection in India. But most of them were purchased from Roja Muthiah himself when he was alive. The 1507 unique records were created and uploaded into WorldCat.

Another activity of the library is to support archives, research institutes and private libraries. RMRL helped documentation of the District Grand Lodge of Madras Library and Kalakshetra Research Library of the Kalakshetra Foundation, both in Chennai. RMRL also provided technical support to the open source library software developers and has been actively involved in testing and evaluating the software namely Koha, JISIS and NewGenLib. RMRL has helped both JISIS and NewGenLib software developers to enable UTF-8 in their product.

DSpace is a digital repository software which has now been installed in RMRL and the digital documents – audio files, pdfs, Tiff images, and photographs have been uploaded. The digital repository is now made available to users through intranet. Efforts are being made to upload high-definition video files into the Dspace. Earlier Greenstone was tested and it was found that DSpace would be a better option as it supports UTF-8 and multiple file formats.

Contribution of catalogue records to WorldCat	
Sources	Records
Tamil	1832
Kannada	6375
Upgrade	1169
Total	9376

WorldCat (the OCLC Online Union Catalogue) at Dublin, Ohio, USA, world's largest and most comprehensive bibliographic database. <http://www.worldcat.org>

Conservation

80 percent of the books in RMRL are in a condition needing conservation treatment. Of these nearly 20000 books need immediate attention. As a first step, the most used books are being tagged. As and when books are taken for reference, a code is given to the item to denote whether it is less or more brittle. Each book would cost nearly Rs. 1000 to Rs. 5000 for the conservation work. Substantial funds are required to work on this. For this the Trust plans to raise funds from Philanthropists and Corporate bodies. It is hoped that the community will come forward to support this cause and take up this assignment in the following years to come.

Reprographics Services

Microfilming

Major microfilming work did not take place as in the past as there were no new projects in hand. However, whenever rare items were found they were borrowed for microfilming.

The Endangered Archives program project was wrapped up during this year. It was possible to microfilm and digitize 5330 rare periodical issues under this project. A number of periodical issues which remained as surplus for the project were taken under the RMRL preservation programme and they were also filmed. To this extent 2607 rare titles were copied. Some of the important items that were copied are Madras Asylum Press Almanac, Narpothakam, Muslim Murasu, Navasakthi, Porval, Puthuvai Murasu etc. A second grant from the Endangered Archives Program has been received to digitize 140000 pages of newspapers and periodicals from Tamilnadu and Pondicherry. This is the first time RMRL is going direct digitization. These images can be taken to microfilms in the future. A state of the art scanner (Bookeye) has been added to RMRLs infrastructure to take up this major activity.

The Tata Institute of Fundamental Research Archives approached RMRL to preserve the papers of Dr. Homi Bhabha. RMRL has taken up this project to microfilm and digitize them for their collection. Three of their staff visited RMRL and handed over the collection in person.

Workshops / Training and Technical Support

Training Programme

A training programme on Archives Management was organized at Tata Institute of Fundamental Research, Mumbai from 3rd May to 14th May 2010.

Indus Research Centre (IRC)

The IRC received a project from the Central Institute of Classical Tamil (CICT) to run an introductory course on the Indus Script, a seminar on the recent advances in the field, organise lectures, build the collection, publish a journal devoted to Harappan Studies and also to engage in creating infrastructure for research activities. These were accomplished during this year.

Research on Indus Script

Introductory Course on Indus Script

In order to provide formal training to those who are interested in pursuing research in Indus script, Indus Research Centre, with financial support from the Central Institute of Classical Tamil, offered a five-week training programme on Indus script. The course was held from November 13, 2010 to December 11, 2010. Nearly 30 people, some from far away places like Krishnagiri, Thanjavur and Puducherry, attended the course.

The course focused on providing an overview of the Indus civilization; the basic building blocks of the Indus script such as the signs and field symbols; linguistics and interpretation of the Indus script; and the current linguistic and analytical approaches used for deciphering the Indus script. Additionally, IRC invited several guest speakers in such diverse fields as statistical analysis, ancient history, onomastics, linguistics and human genome analysis to speak to the course attendees, so that the attendees become familiar with the current research trends in related fields.

The course was well attended, and the feedback from the participants was overwhelmingly positive. The course participants wanted IRC to conduct an advanced course on Indus script as a follow-up to the introductory course.



Dr. Iravatham Mahadevan
at Introductory course on
Indus Script

Prof. K. Ramasamy, Officer-in-charge, Central Institute of Classical Tamil, Chennai, inaugurated the seminar. In his inaugural address, Prof. Ramasamy complimented IRC for its good work in the field of Indus script analysis. He talked about the importance of formal, structured research work on Indus script so that it can be published and recognized by international researchers, and how a formal training program such as the introductory course on the Indus script can pave the way for such a formal, structured research. Prof. Ramasamy said that CICT would provide IRC with any support it needed. He said that the current level of support from CICT may be small compared to the scope of the work that required to be accomplished by IRC. He added that there is a possibility of CICT expanding its financial support to IRC in the future.



Dr. Mohan, Director, CICT distributing certificates at Introductory course on Indus Script

At the conclusion of the course, Prof. S. Mohan, Director, CICT and Director, NITTTTR, Chennai, presided over the valedictory function, and handed over course completion certificates to the participants. In his valedictory address, Prof. Mohan congratulated the IRC team for conducting a first ever introductory course on Indus script, and commended the attendees for their participation.

Journal Devoted to Harappan and Classical Tamil Studies:

IRC is planning to publish a journal devoted to Harappan and Classical Tamil studies, and has constituted a board of editors to head the proposed journal. The following have agreed to serve on the board:

Dr. Iravatham Mahadevan, Honorary Consultant, IRC

Dr. Sitabhra Sinha, Institute of Mathematical Sciences, Chennai

Mr. R. Balakrishnan, I.A.S.

Mr. G. Sundar, Director, Roja Muthiah Research Library, Chennai

The board of editors has identified two research papers as potential candidates for publication in the next Bulletin of IRC. The selected research paper is expected to be published in the next Bulletin of the IRC shortly.

Collection Building and Research Activities:

IRC continues to build on its collection of Indus research and reference materials by acquiring Indus related books and research articles directly from journals. A number of articles, papers and journals have been acquired for research work.

IRC acquired from the National Museum, New Delhi, replicas of Indus related artifacts, including Indus seal impressions. Additionally, IRC has acquired from Harappa.com, replicas of seals and seal impressions and terracotta objects excavated in Pakistan. These will augment the collection of Indus artifact replicas at IRC.

To help with its research efforts, IRC has borrowed on a long-term basis from the International School for Dravidian Studies, Tiruvanathapuram, several books on the Indus civilization and Indus script.

Papers Published:

Akam and Puram: Address Signs of the Indus Script, presented at World Classical Tamil Conference, 23-27 June 2010, Coimbatore. Reprinted in International Journal of Dravidian Linguistics Vol. No.XXXX :81-94. January 2011.

Chemmolli Tamilin Thonmai, paper published in the commemorative volume released at the World Classical Tamil Conference.

Published an article on IRC in the special RMRL commemorative issue of Matruveli, a scholarly journal dedicated to Social Sciences in June 2010.

Lectures / Seminars / Exhibitions

RMRL Lectures Series / Endowment lecture

Roja Muthiah Research Library Trust has been organizing monthly lectures since the year 2005. This year RMRLT had organized seventeen lectures of which six were under the banner of IRC. There was one Endowment lecture. RMRLT had invited eminent speakers/scholars from India and abroad with various academic backgrounds to ply to the interest of the participants.

Dr. Stephen Hughes, Professor at School of Oriental and African Studies, University of London delivered a lecture on “Play it again, Saraswathi, Gramophone and Religious practice in Colonial South India”

Mr. V. Rajesh gave a lecture on “The Reproduction of Classical Tamil Literature in Colonial Tamilnadu c.1800 – 1920”

Mr. S. Swaminathan gave a talk on “Mamallai: A Museum Temple Architecture”

Mr. Pradeep Chakravarthy presented a lecture on “Writing on the Wall - Life in Ancient Madras Gleaned from Inscriptions”

Mr. K. R. A. Narasiah an author of Madras gave a talk on “Caste Conflicts in Colonial Madras: The Righthand and Lefthand Castes in Colonial Madras”

Mr. S.Theodore Basakaran, a film Historian delivered a lecture on “Irulil Kanavulagam: Chennayin Cinema Arankukal”

Dr. Rajan Krishnan, Institute of Dialogue with Cultures and Religions, Loyola College, Chennai gave a talk on “Inmai Cinema Eluttu : Pativum Kalaiyum matrum Aavanam Entra Cintanaiyum”

Prof. RM. Pitchappan, Director - Research, Chettinad Academy of Research and Education, Chennai and Regional Director, Geographic India, School of Biological Sciences, Madurai Kamaraj University, Madurai delivered a talk on “Migration of Man in the Context of the Indus Valley Civilization”



Mr. R. Balakrishnan, IAS
delivering lecture

Babylonian Astronomy: Methods for Understanding Empirical Rules Found on Cuneiform Tablets by Prof. Lis Brack-Bernsen, University of Regensburg, Germany

Mr. R. Balakrishnan, IAS delivered a lecture on “Place Name Markers for Indus Valley Civilization”

Dr. Sitabhra Sinha, Institute of Mathematical Science, Chennai gave a talk on “Using Computers to ‘Read’ Indus”



Prof. Romila Thapar
delivering lecture

From Design to Geometry: Inferring the Mathematical Knowledge of the Indus People from their Artifacts by Dr. Sitabhra Sinha, Institute of Mathematical Science, Chennai

The Aryan Question a public lecture by Dr. Romila Thapar, Professor Emeritus, JNU, New Delhi

Probabilistic Methods for the Study of Syntax in the Indus Script by Dr. Ronojoy Adhikari, Institute of Mathematical Science, Chennai

New Onomastic Evidence for the ‘Dravidian Hypothesis’ Journey of a Civilization by Mr. R. Balakrishnan, I.A.S.



Panel discussion at Seminar on
‘Future of Early Tamil Cinema’

Lectures outside RMRL

Akam and Puram: Address Signs of the Indus Script, presented at World Classical Tamil Conference, 23-27 June, Coimbatore by Dr. Iravatham Mahadevan.

The Indus Script: Text and Context- A Statistical-Positional Analysis of Significant Text Segments, presented at World Classical Tamil Conference, 23-27 June, Coimbatore by G.Sundar.

Endowment Lecture

Based on a financial contribution, RMRL has instituted a new lecture series in honor of Dr. Gift Siromoney, a pioneer in the application of computer based techniques for the analysis of the Indus Script. Dr. Asko Parpola, an eminent Indus Scholar, delivered the inaugural lecture titled “The Indus script, Harappan Dravidian and the Wild Ass” on June 28, 2010.

Seminars

A two day seminar on “Future of Early Tamil Cinema” was organized by Roja Muthiah Research Library. The event is supported by Indian Foundation for the Arts, Bangalore. Dr S. Krishnaswamy, well known film maker and scholar of cinema, Krishnaswamy Associates, Chennai, inaugurated the seminar. Several renowned scholars from India and abroad teaching in premier institutions presented papers. Film scholars, researchers, and archival specialists along with notable personalities from film industry also participated in the seminar.

Dr. Stephen Hughes, School of Oriental and African Studies, University of London; Venkatesh Chakravarthy, Ramanaidu Film School, Hyderabad; Dr. Rajan Krishnan, Institute of Dialogue with Cultures and Religions, Loyola College, Chennai; Dr. G. Ravindran, Journalism and Communication, University of Madras; S. Theodore Baskaran, Film Historian, Bangalore; Dr. Sundar Kali, Department of Tamil, Gandhigram



Seminar on 'Future of Early Tamil Cinema'

Rural Institute, Gandhigram; V.A.K Ranga Rao, Culture critic, Chennai; G. Dhananjayan, UTV Motion Pictures, South Business, Chennai; G. Sundar, Roja Muthiah Research Library, Chennai; Kiran A Dhiwar, National Film Archive of India, Pune; Dr. Ravi Vasudevan, Centre for the Study of Developing Societies, Delhi; Dr. Moinak Biswas, Film Studies, Jadavpur University, Kolkata; Abhijit Bhattacharya, Centre for Studies in Social Sciences, Kolkata participated in the seminar.

Exhibition

Indus Exhibition at the World Classical Tamil Conference:

In June 2010, the Indus Research Centre was invited to organize an exhibition on the Indus Valley Civilization as part of the World Classical Tamil Conference held in Coimbatore. This was the largest exhibition organized by IRC to date. The 2,000 square foot exhibition hall featured a to-scale replica of the Great Bath of Mohenjodaro, a model of a harappan well built with wedge shaped bricks, replicas of Indus pottery, seals, terracotta toys, weights and figurines, and more than 60 panels covering the salient features of the Indus Valley Civilization, and the likely link between the Harappan and Dravidian languages. In addition, artists' rendering of a scale model of Dholavira Entranceway, a Harappan City scene, and the Granary of Mohenjodaro were also depicted. A computer touch screen-based (kiosk) quiz program, specifically designed to test the understanding of the Indus Valley Civilization of school children, was also organized.



Indus Exhibition by
IRC, RMRL at WCTC

The exhibition was very well received. More than hundred thousand people visited the exhibition. Due to popular demand the exhibition was extended by a week. Several special tours were organized for school children. IRC brought out a guidebook for the exhibition in English and Tamil, and it became a hotly sought after publication. The feedback on the exhibition – from the common man to experts – was uniformly positive.

Audit Report under section 12A(b) of the Income-tax Act, 1961, in the case of charitable or religious trusts or institutions

We have examined the Balance Sheet of **Roja Muthiah Research Library Trust** as at 31st March, 2011 and the Income & Expenditure Account for the year ended on that date which are in agreement with the books of account maintained by the said trust.

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of the audit. In our opinion, proper books of account have been kept by the head office of the above named trust so far as appears from our examination of the books.

In our opinion and to the best of our information, and according to information given to us, the said accounts give a true and fair view –

- (i) in the case of the Balance Sheet, of the state of affairs of the above named trust as at 31st March, 2011
- (ii) in the case of the Income & Expenditure account, of the excess of income over expenditure of its accounting period ending 31st March, 2010

for Bhaskaran & Ramesh
Chartered Accountants

Chennai
25 August 2011

A Bhaskaran
Partner

Audited Financial Statement
Balance Sheet as at 31.03.2011

Particulars	31.03.2011		31.03.2010	
	Rs.	Rs.	Rs.	Rs.
SOURCES OF FUNDS				
Capital Fund		21,447,573		17,716,297
Endowment Fund		115,000		15,000
		21,562,573		17,731,297
APPLICATION OF FUNDS				
Fixed Assets				
Gross block	20,401,442		14,427,142	
Less: Depreciation	1,470,069		926,786	
Net block		18,931,373		13,500,356
Investments		318,000		233,722
Current Assets, Loans & Advances				
Accounts receivable		1,509,184	1,578,356	
Cash and Bank balances		4,486,594	2,066,316	
Loans & Advances		86,216	663,168	
		6,081,994	4,307,840	
Less: Current Liabilities and Provisions				
Current Liabilities		3,768,795	310,621	
Net Current Assets		2,313,200		3,997,219
		21,562,573		17,731,297

Income & Expenditure Account for the year ended 31.03.2011

Particulars	31.03.2011	31.03.2010
	Rs.	Rs.
INCOME		
Contributions Received	7,237,280	6,784,341
Donations Received	57,000	957,578
Other Receipt	794,091	305,588
Total Income	8,088,371	8,047,507
EXPENDITURE		
Operating expenses	986,675	1,273,055
Employee expenses	3,597,232	3,793,611
Administrative expenses	1,963,186	1,781,639
Depreciation	574,743	319,930
Total Expenditure	7,121,836	7,168,235
Excess of income over expenditure	966,535	879,272

Accounting Policies

- i) The financial statements are prepared under the historical cost convention on accrual basis of accounting.
- ii) The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of revenues and expenses during the period reported.
- iii) The income from Digitization, Documentation, Reprographics, Reference Services and Training is accounted on accrual basis.

Donations are accounted on receipt basis. Interest is accounted on accrual basis.

Project work in progress (WIP) has been recognized on percentage of completion basis.

- iv) The Fixed Assets other than the Books owned by the Library are accounted at cost and depreciated over the useful life of the asset.

The books & periodicals purchased for the collection are recorded at cost and not depreciated.

The books and periodicals received as donation are valued at fixed prices depending on the age of the book or periodical. These rates have been approved by the managing committee after considering the practices followed by similar organizations. These assets are not depreciated.

- v) Depreciation on fixed assets is provided on written down value method at rates arrived at based on the useful life of the asset.

Depreciation in respect of additions made during the year and put to use for less than six months has been charged at 50% of the original rate for the block.

- vi) Investments in Mutual Funds being short term in nature are recorded at cost.

- vii) Foreign currency transactions are recorded at the rates prevailing on the date of transaction.

Notes

Books Collection

- a. Roja Muthiah Research Library Trust (RMRLT) has a large collection of books some of which date back to the 19th century, which are partly owned by the Trust and partly by the University of Chicago (UoC).
- b. The books owned by RMRLT were received as donations from various sources during the past several years. These books were not represented in the books of account earlier and it was decided by the committee of management to bring these books into the accounts. Subsequently, a formula was arrived by the management, based on practices followed by similar organizations and the books received as donations have been capitalized during the year.
- c. As per an MOU entered into between the UoC and RMRLT, all the books and periodicals owned by UoC were to be microfilmed by RMRLT and the books to the extent for which the microfilming was completed, would be transferred to RMRLT. The total value of books transferred by UoC till 31st March 2011 stands at Rs. 49,75,870.
- d. RMRLT also has a collection of books and periodicals on Microfilm which were made using their own resources. These books and periodicals are owned by other organizations and only the microfilms are held by RMRLT. The value of this collection has not been reflected in the accounts.

Board of Trustees

Uma Narayanan, *Social Work*, Chennai

S. Muthiah, *History, Heritage Conservation*, Chennai

M. V. Subbiah, *Industry*, Chennai

S. Theodore Baskaran, *Cinema, Wildlife*, Bangalore

M. A. Kalam, *Social Sciences*, Chennai

Prof. M. Anandakrishnan, *Education*, Chennai

Ramani Natarajan, *Law*, Chennai

G. Sundar, *Library & Archives*, Chennai

Consultants

Dr. Iravatham Mahadevan, IAS (Retd.),
Honorary Consultant, Indus Research Centre

Moses Gladson and George Mathew, *Design Consultants*

Staff

G. Sundar, *Director*

S. Muthu Malathi, *Technical Officer*

R. Prakash, *Assistant Director*

G. C. Suresh Babu, *Technical Officer*

N. Usha Rani, *Assistant Administrator*

V. Kumar, *Technical Officer*



ROJA MUTHIAH
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